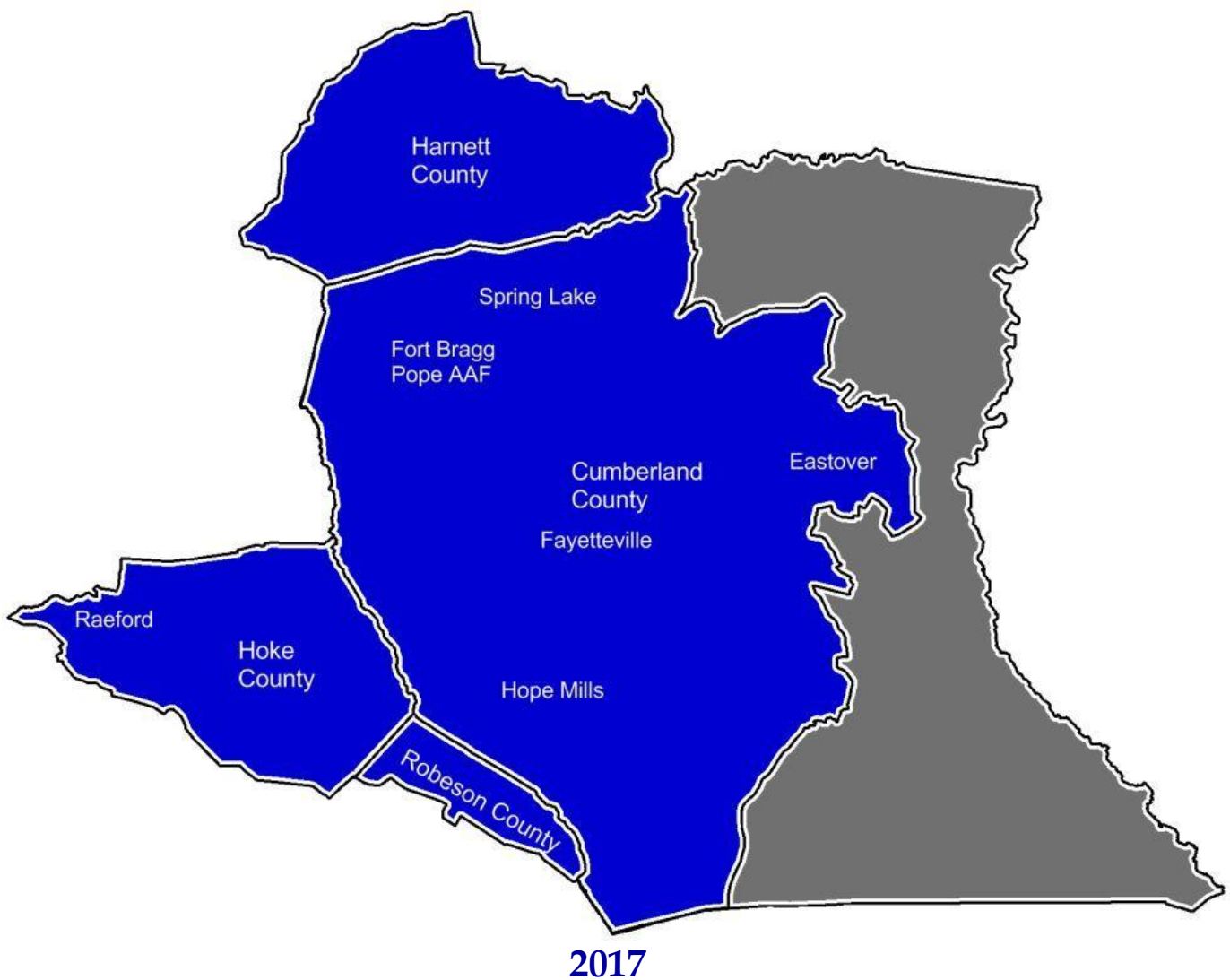


# FAMPO

Fayetteville Area Metropolitan Planning Organization  
and the  
City of Fayetteville

## Enhanced Mobility of Seniors and Individuals with Disabilities Program Section 5310 Grant Application



Continuing · Comprehensive · Cooperative · Transportation Planning



**Fayetteville Area MPO and City of Fayetteville**  
**Enhanced Mobility of Seniors and Individuals with Disabilities Program**  
**Section 5310 Grant Application**  
**2017**

**OVERVIEW**

The Federal government provides financial assistance through the Federal Transit Administration (FTA) to develop new transit systems and to improve, maintain, and operate existing systems. The purpose of the Enhanced Mobility of Seniors and Individuals with Disabilities Program (Section 5310) is to enhance mobility for seniors and individuals with disabilities throughout the country by removing barriers to transportation services, expanding the transportation mobility options available, and providing funds for programs to serve the special needs of transit-dependent populations beyond traditional public transportation services and Americans with Disabilities Act (ADA) complementary paratransit services.

The Fayetteville Area Metropolitan Planning Organization (FAMPO) and the City of Fayetteville are soliciting project proposals for this program. This competitive project selection process will award Federal funding that was authorized under MAP-21 (Moving Ahead for Progress in the 21<sup>st</sup> Century). In the Fayetteville area, FAMPO will oversee the planning process and the competitive selection process. The City's Fayetteville Area System of Transit (FAST) is the designated recipient and will administer funding locally to project sponsors that are selected for funding. The City will also set aside 10% of funding to cover administrative expenses, which is consistent with federal rules.

The following is the estimated available funding for the Fayetteville MPO:

<b>2017</b>	<b>Section 5310 Estimated Funds</b>
<b>TOTAL</b>	<b>\$411,683</b>

All projects must conform to FTA rules. FAMPO encourages project sponsors to review federal guidance for this program before submitting projects. Additional information is included in the eligibility overview below, and at <http://www.fta.dot.gov>.

The Section 5310 application is for funds to be used within the Fayetteville Urban Area. Projects that are entirely or partially outside of the area are not eligible for Section 5310 funding, but may qualify for other funding through NCDOT Public Transportation Division. Projects that span both urban and rural areas may be eligible for funding from the MPO's local funds as well as NCDOT's statewide funds.

The project application consists of the program-specific requirements detailed in this package of forms and instructions. After a project application has been selected for funding, sponsors will be required to submit appropriate certifications, assurances, and other documentation necessary to meet federal and local administrative requirements.

## **SCHEDULE FOR 2017**

- November 3, 2016: Call for projects published
- **March 17, 2017: Application deadline**
- April 26, 2017: Selection of projects by MPO Transportation Policy Board (TPB)

## **ELIGIBILITY OVERVIEW**

### **Eligible Applicants**

- A State or local governmental authority
- A private non-profit organization
- An operator of public transportation that receives a Section 5310 grant indirectly through a recipient
- Social services agencies

### **Eligible Use of Section 5310 Program Funds**

Section 5310 program funds are available for a wide range of project types, including capital and operating expenses, that provide public transportation services and alternatives that serve the special needs of transit-dependent populations beyond traditional public transportation services and Americans with Disabilities Act (ADA) complementary paratransit services.

Eligible activities include:

- Public transportation projects planned, designed, and carried out to meet the special needs of seniors and individuals with disabilities when public transportation is insufficient, inappropriate, or unavailable;
- Public transportation projects that exceed the requirements of the ADA;
- Public transportation projects that improve access to fixed-route service and decrease reliance by individuals with disabilities on complementary paratransit; and
- Alternatives to public transportation that assist seniors and individuals with disabilities.

### **Cost Sharing/Match Requirement**

Federal funds can provide up to 80 percent of the total cost (80/20 match) for capital projects and not more than 50 percent of the total cost (50/50 match) of projects for operating assistance. Eligible sources of local match include funds from Federal programs that are eligible to be expended for transportation (other than DOT or FTA), local public funding, and private funds. Non-cash share such as donations, volunteered services, or in-kind contributions is eligible to be counted toward the local match as long as the value of each is: (1) documented and supported, (2) represents a capital cost which would otherwise be eligible under the program, AND (3) is included in the net project costs in the project budget. Specific program information for other types of Federal funding is available at [www.unitedweride.gov](http://www.unitedweride.gov).

### **Project Selection Process**

Projects will be awarded through a competitive selection process. Staff of the Fayetteville Area MPO will receive applications and verify that they meet the minimum eligibility requirements. A Selection Committee, made up of select members from the MPO's Citizen Advisory Committee (CAC) and Technical Coordinating Committee (TCC), will coordinate the process of reviewing and scoring the applications. The CAC and TCC will make recommendations to the MPO's

policy board, the Transportation Policy Board (TPB). The TPB will have the final vote to assign funding for the recommended projects. The list of approved projects will be published and submitted to FTA for funding.

### **APPLICATION DEADLINE**

If your organization has a project that it would like considered for funding under Section 5310, please complete the following application and submit it to the address below **no later than 2 PM on March 17, 2017**. Applications received after that date will not be considered. We will accept printed, faxed, and electronic applications. Please call (910) 678-7615 to verify receipt of your application.

Submit applications to:

ATTN: Greg Shermeto  
Fayetteville Area MPO  
130 Gillespie Street  
Fayetteville, NC 28301

Fax to: (910) 678-7638

E-mail: [gshermeto@co.cumberland.nc.us](mailto:gshermeto@co.cumberland.nc.us) OR [fampo@co.cumberland.nc.us](mailto:fampo@co.cumberland.nc.us)

### **PROJECT EVALUATION CRITERIA AND NARRATIVE**

The competitive selection process for the Section 5310 program is intended to ensure that projects address key gaps and take specific actions towards meeting key objectives. Proposed projects must address the needs as ranked by workshop participants or the strategies that summarize the needs in order to be eligible for funding. The needs and strategies are located in the Fayetteville MPO's locally developed, "*Coordinated Human Services Public Transportation Plan*," which can be found at the FAMPO office or online at <http://fampo.org/> under the "Publications" heading. The Transportation Policy Board (TPB) of FAMPO will select projects for funding. After its formal announcement of the outcome of the competitive selection process, project sponsors will work with the Designated Recipient (the City of Fayetteville) to access FTA funds. Before receiving funds, sponsors will need to provide required documentation related to federal rules and details of local match funds expended. All applicants are required to submit a completed application by the set deadline.

**APPLICATION INFORMATION**

**Applicant Data**

Name: \_\_\_\_\_

DBA (if applicable): \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

**Project Description**

TITLE \_\_\_\_\_

BRIEF DESCRIPTION \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

PROJECT TYPE:                     Capital Only                     Capital and Operating  
    Operating Only                     Administrative

SERVICE DAYS/HOURS \_\_\_\_\_

ESTIMATED COST PER ONE WAY TRIP \_\_\_\_\_ (operating cost)

ESTIMATED DAILY RIDERS \_\_\_\_\_ (weekday/weekend)

**A. Project Need/Goals and Objectives (25 points)**

1. The project should directly address priority transportation needs identified through the Fayetteville MPO's locally developed "*Coordinated Human Services Public Transportation Plan.*" Does the project cover an area targeted by the "*Coordinated Human Services Public Transportation Plan?*" Describe the unfulfilled transportation need that the proposed project seeks to address and the relevant planning effort that documents the need.
2. Describe how the project will alleviate the need for transportation. Estimate the number of people expected to be served and/or the number of trips (or other units of service) that is expected to be provided. Describe the specific community this project will serve and provide pertinent demographic data and/or maps.
3. What are the project's goals and objectives? Project applications should clearly state the overall program goals and objectives and demonstrate how the project is consistent with the objectives of the Enhanced Mobility of Seniors and Individuals with Disabilities Program (Section 5310) under MAP-21.

**B. Implementation Plan (25 points)**

1. Describe key personnel assigned to this project and their qualifications, and your agency's ability to manage the project.
2. Provide a well-defined operational plan for delivering service. Include route or service area map, if applicable; OR provide an implementation plan for completing a capital project. Describe implementation steps and timelines for carrying out the plan, including key milestones and estimated completion date.
3. Explain how this project relates to other services or facilities provided by your agency or firm.
4. Demonstrate how the project can be achieved within your technical capacity.

**C. Program Effectiveness and Performance Indicators (20 points)**

1. Project application should demonstrate that the proposed project is the most appropriate match of service delivery to the need and is a cost effective approach. Identify outcome-based performance measures to track the effectiveness of the service in meeting the identified goals. For capital-related projects, the project sponsor is responsible for establishing milestones and reporting on the status of project delivery.
2. Describe steps to measure the effectiveness and magnitude of the impact that the project will have on target markets (i.e., seniors and individuals with disabilities).
3. Describe a plan for ongoing monitoring and evaluation of the service, and steps to be taken if original goals are not achieved.

**D. Project Budget (15 points)**

1. Project sponsor should provide a clearly defined complete budget indicating anticipated project revenues and expenditures, including documentation of matching funds, in the format provided in Part III and describe efforts to ensure its cost-effectiveness. Proposals should address long-term efforts and identify potential funding sources for sustaining the service beyond the grant period.

**E. Coordination and Program Outreach (10 points)**

1. Describe how the project will be coordinated with public and/or private transportation and social services agencies serving seniors and individuals with disabilities.
2. Describe efforts to market the project and ways to promote public awareness of the program. Clearly identify project stakeholders and how they will be involved and informed throughout the project. Letters of support should be obtained from key stakeholders and/or customers and attached to the grant application.

**F. Innovation (5 points)**

1. Describe any proposed use of new innovative approaches that will be employed for this project. Approaches should have the potential for improving access and mobility for the target populations.
2. Discuss what is innovative about the approach and how the innovations could be applied to other services in the region.

Attach additional sheets as needed. Detailed descriptions of how your project addresses the criteria for evaluation of projects as outlined are required. Project scoring and subsequent ranking by selection committee will be based on how well it meets the evaluation criteria.



## PROPOSED PROJECT BUDGET

### Project Funding

Local matching funds will be required for all application submittals. For projects requiring operating funds, the required match is 50% from non-federal funds. For capital projects, the required match is 20% from non-federal funds.

Total Annual Project Budget \$ \_\_\_\_\_ (operating and capital only)

Capital Federal Share \$ \_\_\_\_\_ %

Capital Local Match \$ \_\_\_\_\_ %

Operating Federal Share \$ \_\_\_\_\_ %

Operating Local Match \$ \_\_\_\_\_ % Total

Local Match Funding

Source \_\_\_\_\_

Source

Address \_\_\_\_\_

Source Contact &

Phone \_\_\_\_\_

Source is:  Public  Non-Profit  Private

*Note: The applicant is required to demonstrate a commitment to providing local match funds. This can be in the form of a letter and/or a copy of an existing grant agreement or supporting documentation where funds will be drawn from.*

Describe: \_\_\_\_\_

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# FAMPO

Fayetteville Area Metropolitan Planning Organization

Historic Courthouse  
130 Gillespie Street  
Fayetteville, NC 28301

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Telephone: (910) 678-7628

Fax: (910) 678-7638

[www.fampo.org](http://www.fampo.org)