

CITIZEN ADVISORY COMMITTEE

Mr. Joel Strickland, Executive Director
130 Gillespie Street
Fayetteville, NC 28301
Telephone (910) 678-7622
FAX (910) 678-7638
E-MAIL: jstrickland@co.cumberland.nc.us

FAYETTEVILLE AREA METROPOLITAN PLANNING ORGANIZATION

JOSEPH GUY
CHAIRMAN

RUSTY THOMPSON
VICE-CHAIRMAN

Agenda
April 13, 2016
8:30 a.m. – Lafayette Room
Fayetteville City Hall, 433 Hay Street

1. Roll call
2. Approval of today's agenda
 - **ACTION:** Approval
3. Approval of the minutes of the January 13, 2016 Regular Meeting
 - **ACTION:** Approval
4. 2016 Transportation Alternatives Program (TAP) Grant: Eric Vitale
 - **ACTION:** Approve and recommend TPB approval
5. Transportation Alternatives Grant 2014 Award: Joel Strickland
 - **ACTION:** Approve and recommend TPB approval
6. Transportation Alternatives Grant 2015 Award: Joel Strickland
 - **ACTION:** Approve and recommend TPB approval
7. Air Quality Annual Agreement Renewal with Sustainable Sandhills: Deloma West
 - **ACTION:** Approve and recommend TPB approval
8. FY 2017 Unified Planning Work Program: Deloma West
 - **ACTION:** Approve and recommend TPB approval by Resolution
9. Metropolitan Transportation Planning Process Annual Self-Certification: Deloma West
 - **ACTION:** Approve and recommend TPB approval by Resolution
10. Amendment Number 4 to the FY 2015- 2025 MTIP: Michael Mandeville
 - **ACTION:** Approve and recommend TPB approval by Resolution
11. Section 5310 Grant Applications Approval: Deloma West
 - **ACTION:** Approve and recommend TPB approval

12. Updates/Informational Items:

- FAMPO Model Update: Joel Strickland
- 5307 Transit Funding: Joel Strickland
- SPOT Prioritization Update: Joel Strickland

13. Discussion

14. Adjournment

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Minutes

Regular Meeting

8:30 a.m. – April 13, 2016

Lafayette Room

Fayetteville City Hall – 433 Hay St.

Members Present

Mr. Joseph Guy, Chair
Mr. Rusty Thompson, Vice-Chair
Ms. Glenda Dye
Mr. Justin Hall
Mr. Melvin E. Lewis
Ms. Ann Locklear
Ms. Tracey Pittman
Ms. Pam Presser
Ms. Alison Van Nyhuis
Ms. Vernorine Young

Others Present

Ms. Kate Allen, FAMPO Staff
Mr. Joe Bailey, NCDOT
Mr. Michael Mandeville, FAMPO Staff
Mr. Greg Shermeto, FAMPO Staff
Mr. Joel Strickland, FAMPO Staff
Mr. Eric Vitale, FAMPO Staff
Ms. Deloma West, FAMPO Staff

Members Absent (*excused)

Ms. Diane Grumelot
Mr. George Hatcher*
Mr. Pate Hodges*

1. Roll Call

Mr. Guy called the meeting to order at 8:31 am.

2. Approval of today's agenda

- **ACTION:** Approval

Mr. Thompson made the motion to approve the agenda. Ms. Young seconded the motion and it passed unanimously.

3. Approval of the minutes of the January 13, 2016 regular meeting.

- **ACTION:** Approval

Ms. Pittman made the motion to approve the January 13, 2016 meeting minutes. Mr. Thompson seconded the motion and it passed unanimously.

4. 2016 Transportation Alternatives Program (TAP) Grant: Eric Vitale

- **ACTION:** Approve and recommend TPB approval

Mr. Vitale discussed the Transportation Alternatives Program Grant, a federally funded program authorized in 2012 to enhance bicycle and pedestrian transportation modes. The budget is typically around \$400,000 per year. In order to avoid a loss of funds, FAMPO decided to combine 2016 and 2017 funds. This will also allow funding for larger projects if necessary. Funds are provided on a reimbursement basis. Upon completion, the recipient is reimbursed 80% of the total cost.

Applications for the TAP Grant will be accepted beginning May 1, 2016 with an application deadline of June 13, 2016. Projects will be approved on July 27, 2016.

Mr. Vitale then explained the point system on which the TAP Grant is awarded.

Project Needs/Goals and Objectives- 25 points
Facilitates Multi-modal Transportation- 25 points
Promotes Safety and Security- 20 points
Documented Project/Program Support- 15 points
Proximity to Existing/Planned Traffic Generators- 10 points
Innovation- 5 points

Mr. Strickland then noted that the application was included in the CAC meeting packet.

Ms. Van Nyhuis made a motion to approve and recommend TPB Approval of the 2016 Transportation Alternatives Program Grant. Ms. Presser seconded the motion and it passed unanimously.

5. Transportation Alternatives Grant 2014 Award: Joel Strickland
 - **ACTION:** Approve and recommend TPB approval

Mr. Strickland discussed the Transportation Alternative Grant awarded to Hope Mills in 2014 for the Rockfish Road sidewalk project. The original estimate was \$180,000 with the Transportation Alternative Grant awarding roughly \$145,418. The actual cost of the project was much higher than originally projected, with the latest estimate totaling \$499,200. Mr. Strickland then proposed increasing the allocated amount by \$253,941.20, covering the costs of the project up to \$399,360—80% of the total project cost. The Town of Hope Mills is required to provide their 20% match, as well as any costs above the awarded \$399,360.

Mr. Strickland further explained that these funds are available in the TAP balance and are ready to be expended.

Mr. Guy presented concerns regarding the vast underestimation of the initial project costs. Mr. Strickland expressed a desire to implement a “double check” system to prevent similar situations in the future.

Mr. Hall made a motion to approve and recommend TPB approval. Mr. Thompson seconded the motion and it passed unanimously.

6. Transportation Alternatives Grant 2015 Award: Joel Strickland
 - **ACTION:** Approve and recommend TPB approval

Mr. Strickland discussed the 2015 Transportation Alternative Program Grant applications for 2015. There were three applications submitted by the City of Fayetteville. The highest ranking project of those applications was for the Owen Drive sidewalk project, with an estimated cost of \$436,500. In December, the state deemed the Owen Drive sidewalk project

high priority, thus no longer requiring TAP funds to complete the project. The second highest scoring project was the Rosehill Road Project, providing sidewalks from Country Club Road to Shaw Mill Drive. The staff recommended reallocating the funds initially awarded to the Owen Drive project to the Rosehill Road project.

Mr. Guy asked about a potential time frame regarding these projects. Mr. Strickland explained that the projects are open-ended and the City of Fayetteville will be working closely with NCDOT. Mr. Thompson provided insight on the process, and though the project itself may only take 120 days to complete, there are a series of steps which can take anywhere from six to nine months to complete.

Ms. Van Nyhuis made a motion to approve and recommend TPB approval of the Transportation Alternatives Grant Award 2015. Ms. Presser seconded the motion and it passed unanimously.

7. Air Quality Annual Agreement Renewal with Sustainable Sandhills: Deloma West
 - **ACTION:** Approve and recommend TPB approval

Ms. West spoke about the Air Quality Agreement with Sustainable Sandhills. FAMPO requests renewal of the Memorandum of Agreement, effective July 1, 2016, expiring June 30, 2017. The maximum amount for FY2017 is \$29,000, no change from the year prior.

Ms. West then discussed the annual poster contest. The winners have been selected and the ceremony will be held on May 12, 2016 at 6:00 p.m. at the Arts Council. There will be cash prizes for first, second, third, and two honorable mentions per category.

Ms. Van Nyhuis asked about possibly increasing the contract amount for Sustainable Sandhills considering the amount of work they do with and for FAMPO. Mr. Strickland and Ms. West explained the contract amount is for work done solely with FAMPO and is calculated per their hourly rates and contributions.

Ms. Young made a motion to approve and recommend TPB approval of the Air Quality Annual Agreement Renewal with Sustainable Sandhills. Mr. Thompson seconded the motion and it passed unanimously.

8. FY 2017 Unified Planning Work Program: Deloma West
 - ACTION:** Approve and recommend TPB approval

Ms. West stated a draft copy of the FY 2017 Unified Planning Work Program was provided at the last CAC meeting. There were no changes to the UPWP. Mr. Strickland announced the FY 2017 UPWP has also been conditionally approved by the Department of Transportation.

Mr. Hall made a motion to approve and recommend approval of the FY 2017 Unified Planning Work Program. Ms. Locklear seconded the motion and it passed unanimously.

9. Metropolitan Transportation Planning Process Annual Self-Certification: Deloma West
 - ACTION:** Approve and recommend TPB approval

Ms. West explained the MTPP Annual Self-Certification is a document that accompanies the

FY 2017 Unified Planning Work Program. It serves to ensure we, as an agency, are in compliance with the regulations set forth.

Mr. Guy made a motion to approve and recommend TPB approval of the Metropolitan Transportation Planning Process Annual Self-Certification. Mr. Hall seconded the motion and it passed unanimously.

10. Amendment Number 4 to the FY 2015-2025 MTIP: Michael Mandeville

ACTION: Approve and recommend TPB approval

Mr. Mandeville spoke about Amendment Number 4 to the FY 2015-2025 MTIP. There were changes at the division, regional and statewide level, primarily involving signal retimings and the Safe Routes to School Program.

Mr. Guy asked Mr. Mandeville to elaborate on signal timings and why there would be changes. Mr. Mandeville explained signal retimings may help with congestion, traffic flow, etc.

Mr. Guy then asked about the Safe Routes to School Program. Mr. Mandeville explained that money had been moved and added to the 2016-2017 budgets for the statewide program. Mr. Strickland explained that there was a reallocation of funding, not necessarily project specific. Further discussion ensued.

Ms. Pittman made a motion to approve and recommend TPB approval of Amendment Number 4 to the FY 2015-2025 MTIP. Ms. Young seconded the motion and it passed unanimously.

11. Section 5310 Grant Applications Approval: Deloma West

ACTION: Approve and recommend TPB approval

Ms. West discussed the 5310 Grant Applications Approval process. There were three applicants for the Section 5310 Grant this year:

- FAST- Implement a discounted taxi voucher/coupon program for seniors and disabled persons; provide trips for city residents, even those who live outside of FAST's regular service area (3/4 mile limit) and outside of FAST/FASTRAC! Van operating hours.
- CREST (Cumberland Residential and Employment Services and Training)- Provide door-to-door transportation services for disabled persons in three underserved areas of Cumberland County to facilitate employment and vocational training.
- Town of Spring Lake- Increase safety and accessibility for elderly, disabled, youth and all others by eliminating hazards and impedances.

Ms. West explained that in order to determine the best way to allocate 5310 funding, a sub-committee was formed with two members from the CAC and TCC. Mr. Thompson and Ms. Dye were the CAC representatives selected. FAST was awarded 100% of their requested amount, \$75,158. CREST was also awarded 100% of their requested amount, \$186,790. The Town of Spring Lake was awarded \$175,027 of the requested \$317,360. Ms. West mentioned the TAP grant as another possible option for the Town of Spring Lake to obtain

the rest of the funding for their project.

Discussion ensued.

Ms. Presser made a motion to approve and recommend TPB approval of the Section 5310 Grant Application Approval. Ms. Young seconded the motion and it passed unanimously.

12. Updates/Informational Items:

- FAMPO Model Update: Joel Strickland

Mr. Strickland discussed the Department of Transportation Model, explaining that it projects numbers over a 30-year time frame. The last model did not include the entire Fayetteville Area MPO. FAMPO and NCDOT are working together to update the model to year 2045. The model is expected to be completed by 2018-2019, as it's still in the very early stages.

Discussion of data collection methods ensued.

- 5307 Transit Funding: Joel Strickland

Mr. Strickland briefly discussed changes to the 5307 fund. In years prior, FAST has been the direct recipient. The state wants to provide every transportation agency within the metropolitan area an opportunity to get a percentage of the available funding. They are currently working to develop a formula to fairly distribute the funding. Mr. Strickland further explained the formula would likely be population-based, but more information would be available following a meeting with the NCDOT on Friday, April 15, 2016.

- SPOT Prioritization Update: Joel Strickland

Mr. Strickland announced the SPOT process is lagging this year, but statewide scores were expected to be in by this afternoon. He also mentioned the possibility of a June CAC meeting, dependent upon the timeline the state provides.

13. Discussion

Mr. Strickland informed the committee of the regulations in regards to the number of members needed on the CAC; no less than 11 and no more than 17. He pointed out that at the present time, there are 13 members.

Discussion ensued regarding pedestrian and bicycle lanes in the area.

14. Adjournment

There being no further business or discussion, Mr. Thompson made the motion to adjourn, which was seconded by Ms. Presser and passed unanimously. The meeting adjourned at 9:38 am.